

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS  
ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH THE  
CENTRAL BOARD OF SECONDARY EDUCATION**


(In accordance with School Safety Policy 2016 issued by the NDMA. Manual on Safety and Security of Children  
in Schools developed by NCPCR and the National Building Code)

**PART – A**

(This part is to be filled-up the school and to be produced before the District Education Officer along with all  
supporting documents and certificates in original)

General Information		
1	Affiliation Number allotted by CBSE to the school:	2730657
2	Name of the School as per affiliation letter to CBSE:	Smt. Sarti Devi Public School
3	Address of the School	Tajpur Khurd, New Delhi-110071
4	Standard/level/Class up to which the school is running	1 to 12 <sup>th</sup>
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same	Yes
6	U-DISE code allotted to the school:	07080313412
7	Name and address of the Trust/Society/Company (Under section-8) running the School as on date	Gaur Charitable Educational Society Pole No. 8, Tajpur Khurd New Delhi-110071
8	Is the Trust/Society/Company duly registered with the competent registering authority and the registration is valid as on date?	Yes
9	Purpose of present application:	Extension
10	Location of School	<ol style="list-style-type: none"> <li>1. In the Municipal limits of metropolitan city</li> <li>2. In the municipal limits of city having population more than 15 lakhs. –</li> <li>3. In the hill areas (as per planning commission norms)</li> <li>4. In the municipal limits of capital city of a state.</li> <li>5. In the municipal limits of class-x cities.</li> <li>6. On an island</li> <li>7. In the municipal limits of a hill station.</li> <li>8. In the municipal limits of city having population less than 15 Lakhs</li> <li>9. Outside the municipal limits of any town/city</li> </ol>
11	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 <sup>th</sup> ?	Yes

  
 DDE Zone-22  
 O/o DDE (SW-B)  
 Naiafgarh, New Delhi

  
 Manager  
 Smt. Sarti Devi Public School  
 Tajpur Khurd, New Delhi-110071

12	Number of Recognition Certificate from Class 1 to 8 <sup>th</sup> and date of issue:	No.DE.54(5)/DDE/SWB/Z-22/2020/520-525 dated 03.09.2022
13	Is the School affiliated to any other board besides CBSE for Class-X or XII examination?	No

#### INFORMATION REGARDING LAND DETAILS AND OWNERSHIP

14	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	Yes
15	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	Yes
16	Total are (in square meters) in respect of 13 and 14 above on which the school is situated:	8032 sq mtr.
17	The land is in the possession of the School/Trust/Society/Company legally by way of:	Lease Deed
18	Name of the Owner/Lessee of the land in respect of point-16 above:	Sh. Jeet Ram
19	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	23.04.2004 to 22.04.2034 (30 years).
20	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-15 above?	No

#### INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS

21	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	Yes
22 (a)	If yes the date of last inspection :	20.03.2014
23	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	Yes
24 (a)	If yes the date of last inspection:	19.09.2019
25	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	Yes
26 (a)	If yes the date of last inspection:	10.02.2022


#### INFORMATION REGARDING THE STAFF

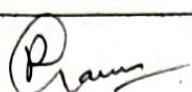
27	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	Yes
28	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	Yes, salary of teachers paid as per 6 <sup>th</sup> CPC but DA is not paid as per Pay commission

*[Signature]*  
DDE Zone-22  
O/o DDE (SW-B)  
Naiafgarh, New Delhi

*[Signature]*  
Manager  
Smt. Sarti Devi Public School  
Tajpur Khurd, New Delhi-110071

29	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing?	Yes, salary is given to some staff through NEFT and some through Cheque i.e not proper School has undertake that salary of all staff will be paid through bank as per 6 <sup>th</sup> CPC as per norms.
30	Is the school paying EPF to the teachers and other employees as per the norms of the appropriate Government?	Yes

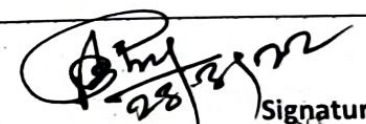
  
Signature with Stamp  
(of School Manager)  
Manager  
Smt. Sarti Devi Public School  
Tajpur Khurd, New Delhi-110071


  
Principal  
Smt. Sarti Devi Public School  
Tajpur Khurd, New Delhi-110071  
Signature with Stamp  
(of School Principal)

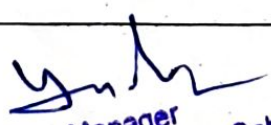
**PART-B**  
(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)

File No. \_\_\_ Date of Issuance \_\_\_ F. 391 dated - 23/3/2022

1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for extension/up gradation of affiliation?	Yes, Recommended for extension subject to condition that salary to all staff will be paid through online mode by school as per norms and remarks observed by Zonal Inspection team.
3	Recommended for Middle Class Syllabus/Secondary/Senior Secondary to C.B.S.E.?	Sr. Secondary Level

  
Signature  
(Name and Stamp of Issuing DEO)  
DISTRICT EDUCATION OFFICER, NAME OF DISTRICT  
New Delhi

**COUNTER SIGNATURE**  
  
(Name, Designation and Stamp)  
DISTRICT COLLECTOR/DEPUTY COMMISSIONER  
(or his authorized representative)  
NAME OF DISTRICT  
(Nor below the rank of a Group-A Gazetted Officer)

  
Manager  
Smt. Sarti Devi Public School  
Tajpur Khurd, New Delhi-110071